



# 2003 DOE ANNUAL TRAINING SYMPOSIUM

The Office of Training and Human Resource Development is pleased to share with you an advance copy of the *DOE 2003 Training Symposium Agenda*. The Strategic Petroleum Reserve Office (SPRO) is sponsoring this year's symposium on August 18 – 21, 2003 in New Orleans, LA.

*This year's Theme is: **Transformation for Success!***

Please understand that this is a draft agenda, therefore some speakers and topics are subject to change. A final agenda will be sent out soon.

The hotel name and reservation's telephone number are listed at the top of the first page of the agenda. You may make your hotel reservations at anytime. Please identify yourself with the DOE group.

Thanks for supporting our training symposium. Please let Cheri Dent, of my staff, know if you need additional information. Cheri's telephone number is (202) 287-1635 or you may contact her via e-mail at

[Cheri.Dent@hq.doe.gov](mailto:Cheri.Dent@hq.doe.gov).

Sincerely,

*Dr. Jerome M. Butler*

Director

U. S. Department of Energy  
Annual Training Symposium  
August 18-21, 2003  
Symposium at a Glance

MONDAY, AUGUST 18, 2003

**SYMPOSIUM THEME: TRANSFORMATION FOR SUCCESS**

	<b>SHERATON NEW ORLEANS HOTEL</b> 500 Canal Street, New Orleans, LA 70130 Telephone: (504) 525-2500
<b>2:00 – 3:00 PM</b>	<b>Symposium Planning Team Meeting</b>
<b>5:00-6:30PM</b>	<b>FEDERAL TRAINING MANAGER’S MEETING WITH DR. JEROME BUTLER / CLAUDIA CROSS</b>
<b>5:00 – 6:00 PM</b>	<b>CONTRACTOR TRAINING MANAGER’S MEETING – Everett Poore</b>
<b>6:30-8:30PM</b>	<b>ICEBREAKER and PRE-REGISTRATION – Lagniappe Room</b>  <b>Welcome: William Gibson, SPRO Manager</b> <b>Dr. Jerome Butler, Director, Office of Training and Human Resource Development, HQ</b>

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**TUESDAY, AUGUST 19, 2003 –**

Theme for the Day: “New Directions”  
Day Facilitator: Jim Vosburg, Oak Ridge Operations Office

8:00 – 8:30	<b>SHERATON HOTEL</b> <b>REGISTRATION</b> General Session – <b>Bayside Room</b> (A, B & C) - 4 <sup>th</sup> floor
8:30-8:45	Welcome, Logistics and Introduction: Tammy James, SPRO Training Manager
8:45-9:00	Welcome . . . . . William Gibson, Manager, SPRO
9:00-9:15	Opening Remarks . . . . . Dr. Jerome Butler, Director, Office of Training and Development, HQ Everett Poore, Training Manager, BWXT Pantex
9:15-10:15	Introduction of speaker: Jim Vosburg Claudia Cross, Chief Human Capital Officer - DOE Topic: Training and Human Capital Management
10:15 – 10:30	<b>BREAK</b>
10:30 – 11:30	Introduction of Keynote Speaker: Jim Vosburg <b>KEYNOTE ADDRESS: Karen Evans, CIO</b> Topic: Future Directions for DOE
11:30 –11:45	<b>BREAK</b>
11:45-1:15	<b>LUNCH</b> Intro of speaker: Cheri Dent, Office of Training and Human Resource Development Luncheon Speaker: Todd Conklin, LANL – “Humor in the Workplace”
1:15 – 2:00	<b>SURVIVING TRANSFORMATION – DOE Panel –TDMC members (Frank Wright – SR, Tim Meeks - WAPA, John Rodney Clark – SC, Barbara Male – EM)</b> Facilitator – Roni Parham (EH)
2:00 – 2:15	<b>BREAK</b>
2:15 – 3:00	Intro of speaker: Jeannie Lozoya, NNSA, Albuquerque Service Center Mike Kane “Effects of Reorganization on Training Community”
3:00 – 3:15	<b>BREAK</b>
3:15 – 6:00	Corporate Human Capital Session (Invitation Only) – Claudia Cross
3:15 – 4:00	<b>SURVIVING TRANSFORMATION –</b> Contractor Panel – Facilitator Richard Devine, NNSA, Albuquerque Service Center (Larry Kirkman, Everett Poore, and Trade Executive Members) Contractors DOE Change Agents
4:00 – 4:15	End of Day Summary / Announcements Dr, Jerome Butler

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Symposium At A Glance  
TUESDAY, AUGUST 19, 2003 (Cont'd) – Transformation for Success

6:30 –8:00 PM	<b>AWARDS CEREMONY – WATERBURY BALLROOM – Steve Young</b>

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**WEDNESDAY, AUGUST 20, 2003 -**

**Theme for the Day: “Continuous Learning”  
Day Facilitator: Deborah Manning, NNSA**

8:00-8:15	Announcements and Logistics Introduction of Plenary Session Speaker: Deborah Manning - <b>Bayside Room</b> (A, B & C)								
8:15 – 9:45	Managing Change Getting Results Speaker - Harold (Hal) W. Burlingame, Senior Executive Advisor, At&T								
9:45 –10:00	BREAK								
	Track 1 Salon 816	Track. 2 Salon 817	Track. 3 Salon 820	Track. 4 Salon 821	Track. 5 Salon 824	Track 6 Salon 825	Exhibit Hall Cornet Room		
10:00 – 12:00	Shelley Price “Consulting Skills”	Nate Conover Pathwise  “Root Cause Analysis”	Gloria Phillips AMCI  Project Management for Trainers	ASTD Knowledge Mgmt  Kansas City Knowledge Preservation	Al Corbett  “DOE Knowledge Management”	10:00– 11:00 Contractor Session – GAO Cost Model revisited	Contractor and Vendor Exhibits		
12:00 – 1:30 Lunch - Waterbury Ballroom  Introduction of Speaker: Deborah Manning Luncheon Speaker Deborah Gould - Topic Managing Change									
1:30 – 3:30	Shelley Price “Consulting Skills” - REPEAT	Nate Conover Pathwise  “Focus Management” Time management tool demonstration	DOE Idaho Staff Carol Henning & Jan Olgivie  “Positively Dealing with Change”	Dottie Vansteinburg  “Skills Gap Analysis Workshop”	Al Corbett  “DOE Knowledge Management	Contractor Session(s) How to integrate NNSA & DOE needs & direction from Contractor training perspective  • Organization • NWIC • Self Governance • Performance Measures Contractor training support for Fed training needs	Exhibit Hall–  Contractor and vendor Exhibits		

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Symposium At A Glance  
WEDNESDAY, AUGUST 20, 2003 (Cont'd) – Symposium Theme: Transformation for Success

7:00 –9:00	STEAMBOAT NATCHEZ DINNER/JAZZ CRUISE – Tammy James and Cheri Dent

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**THURSDAY, AUGUST 21, 2002 -** Theme for the Day: “Corporate Success in Human Capital Management (HCM)”  
Day Facilitator: Dottie VanSteinburg, Office of Training and Human Resource Development

8:00 - 9:30	<p>Speaker Introduction: Carol Ingraham</p> <p>Plenary Session Speaker – GUEST SPEAKER <b>Bayside Room</b> (A, B &amp; C)</p>	
9:30 - 9:45	<b>BREAK</b>	
9:00 – 9:45	<ul style="list-style-type: none"> <li>Round Table Discussion – Meeting Challenges of Transformation/ Expanding the Partnership with HR – Ray Greenberg, Gene Chavez, Godfrey Beckett, and Pat Smith Facilitator: Jerry Venanzi, HQ, Office of Human Resources</li> </ul>	<p><b>12:00 – 1:30 BOX LUNCH Provided</b></p> <p>1:00 – 1:30 Contractor Workshop Tracks:</p>
9:45 – 10:45	<ul style="list-style-type: none"> <li><b>Topic: “Best Practices Never Shared”</b> Presenters: Diane Cochran and Steve Perin</li> </ul>	<p>New joint DOE/NNSA/Contractor Training Organization</p> <ul style="list-style-type: none"> <li>Form</li> <li>Function</li> <li>Mission</li> <li>Administration</li> <li>Funding</li> </ul>
11:45 – 12:00	BREAK	
12:00 – 1:30	<p><b>LUNCH</b></p> <p>Luncheon Speakers: USDA Graduate School Topic: “How To Avoid a Half-Baked Training Session – Ingredients For Success”</p>	
1:30 – 2:30	Report on Corporate Goals and Business Plan - Teams	
2:30 – 3:00	<p>Topic: “Contractor's Vision Within DOE” Presenter: Everette Poore</p>	
	<ul style="list-style-type: none"> <li>(Working Sessions <b>BOX LUNCH Provided</b>)</li> </ul>	
3:00 - 4:00	Symposium Closing Remarks and Next Steps – Dr. Jerome Butler, ME-51	